

# Dožínky®

## New Prague Chamber of Commerce

101 East Main Street

New Prague, MN 56071

952.758.4360 fax 952.758.5396

[info@newprague.com](mailto:info@newprague.com)

May 20, 2020

Re: Dožínky® Food Vendor Registration

Dear Vendor,

The New Prague Chamber of Commerce is closely monitoring Minnesota's response to COVID-19. Currently, there are so many unknowns as to what things will look like come **September 18-19**. That being said, we will plan to host our Dožínky® and Classic Car Cruise event as we normally do unless we are given strong recommendations to reconsider in the coming weeks. We will keep you all in the loop as we continue to receive new information and recommendations from state and national leaders.

It is also important to note that beginning early June, the west end of HWY 19 will undergo some extensive reconstruction that may impact the organization of our event. The number of participants allowed in the Classic Car Cruise and Parade of Farm Pride may be decreased due to necessary detour routes. We will continue to keep you posted on construction progress as well.

As you may know, the Classic Car Cruise showcases many vintage show-worthy automobiles. They cruise down historic Main Street and the evening is capped off with a street dance. Saturday is Dožínky®, featuring the Parade of Farm Pride at Noon and followed by a leisurely afternoon of arts and crafts, ethnic food and music, historic displays and demonstrations. Under normal circumstances, we anticipate more than 15,000 festival-goers over the entire weekend. Please know that this number will most likely be down significantly due to anticipated restrictions which means we may have to also decrease the number of vendors. You will be contacted as we receive your application/payment.

If all goes planned, we hope you'll consider joining us in making our event a success again in 2020! We've enclosed Vendor Guidelines which include our pricing and rules and regulations. **As a reminder, you will need to file for a temporary food permit with either the State of Minnesota (Scott County side) or Le Sueur County Health Department (Le Sueur County side).** Please also see the enclosed MN electrical guidelines. We must receive your application with payment by July 31, 2020. Should the event be cancelled, we will issue full refunds.

**You must supply your own electricity and water.** The vendor committee will approve and assign booth spaces on a first come first serve basis. **We are allowing no more than 2 of the following food types – Gyros, cheese curds, and corn dogs.** If you have a request for a certain booth space, you must let us know IMMEDIATELY. We will do our best to honor everyone's needs. **\*\*We are limiting each vendor to one spot\*\*\***

If you have any questions regarding our fabulous Dožínky® festival or Classic Car Cruise, please don't hesitate to contact us at the New Prague Chamber of Commerce at 952-758-4360.

Thank you!

Brooke Sticha  
Executive Director

## New Prague Chamber of Commerce

### Classic Car Cruise and Dožinky®: SEPTEMBER 18 and 19, 2020 FOOD AND BEVERAGE VENDOR GUIDELINES

- Cruise Night vendors may begin setting up **NO EARLIER** than 3 p.m. and must close by 1 a.m. Main Street closes at 5:30 p.m.; Cruise begins at 6:30 p.m. Please do not obstruct traffic when setting up your booth. Dožinky® food booths must be open for service by 10:00 a.m. and may remain open until 7:00 p.m. All food booths must be torn down and off Main Street by 9:00 PM on Saturday, September 19.
- The Dožinky® Committee will assign booth space and give approval of food items in the order in which complete applications, including payment, are received. If you have a request for a certain booth space, you must let us know IMMEDIATELY. We will do our best to honor everyone's needs. *We have limited space for trailers.* Final details will be sent in August. Booths are primarily placed on city sidewalks. The sidewalk area is 10 feet in depth (from building to the street). You must describe your booth/unit **in detail** on the application. All booths must be self-standing – no stakes.
- Food booths are required to have either MDH/MDA, or a temporary food license. Temporary food stand licenses will be granted through the State (Scott County or North side of Main Street) or Le Sueur County (Le Sueur County or South side of Main Street). The State charges \$90 and Le Sueur County charges \$50. We will work with each temporary food stand to make sure they get the best fit for their business.
- If your group has liability insurance, please furnish us with a certificate of insurance. If you do not, we want you to be aware that the **Chamber's insurance does not cover your booth.**
- Your group will be responsible for full clean-up of your booth area. We have experienced some problems in the past with booths leaving an area unclean after use. Please remember that each business along Main Street is gracious in the use of their space, and you will be responsible for leaving the area clean. **You cannot use business dumpsters to dump your garbage!**
- **You must supply your own electricity and water.** Generators used for electricity must be enclosed, or far enough away as to not disturb others. The New Prague Chamber of Commerce reserves the right to ask you to move your unit, or shut down your booth.
- **The New Prague Chamber of Commerce reserves the right to limit the number of vendors selling the same type of food.**
- If you do not follow the rules, you may not be allowed back in future years.
- The event is held rain or shine and NO REFUNDS will be given for no shows on this weekend.
- No refunds or cancellations will be given after August 1, 2020. If the event is cancelled, vendors will receive full refunds.
- Please read all information carefully, and fill out the registration form (attached). **All forms must be filled in completely.**

**Return these forms to the Chamber office by July 31, 2020**

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#### 2020 Fee Schedule

	Dožinky®	Cruise Night
Chamber Members	\$200.00*	\$200.00*
Non-Profit Groups	\$165.00	\$165.00
All Non Chamber Member Businesses	\$385.00	\$385.00

**\* Chamber dues must be current to receive member discount!**

**CRUISE NIGHT & Dožínky® 2020 FOOD & BEVERAGE BOOTHS REGISTRATION Mail**  
to:  
**New Prague Chamber of Commerce, 101 E Main St, New Prague, MN 56071 (952) 758-4360**

Name of Food Applicant (organization, business) \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_  
(Where you can be reached on Dožínky® weekend)

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please describe booth set up (tent, tables, etc.) and minimum size requirements (including height):  
Booths spaces are 12' wide x 9' deep. **Please note if you are bringing a trailer to this event; space is limited.**

\_\_\_\_\_  
\_\_\_\_\_

**Dožínky® REGISTRATION**

- Food to be sold: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Fee Category: (check only one)

1. \_\_\_\_\_ Chamber of Commerce Members (\$200)  
2. \_\_\_\_\_ Non-Profit Groups or Individual (\$165.00)  
3. \_\_\_\_\_ Non-Chamber Member Business (\$385.00)

**CRUISE NIGHT REGISTRATION**

- Food to be sold: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Fee Category: (check only one)

1. \_\_\_\_\_ Chamber Members (\$200.00)  
2. \_\_\_\_\_ Non-Profit Groups (\$165.00)  
3. \_\_\_\_\_ Non-Chamber Members (\$385.00)

**ALL APPLICATIONS ARE SUBJECT TO  
APPROVAL BY THE Dožínky®  
COMMITTEE**

**DOŽINKY® IS HELD RAIN OR SHINE –  
NO REFUNDS WILL BE GIVEN DUE TO  
INCLEMENT WEATHER**

**YOU ARE NOT CONSIDERED  
REGISTERED UNTIL WE RECEIVE  
YOUR PAYMENT AND ALL FORMS  
ARE COMPLETED AND RETURNED**